

The Water Challenge

Checklist – What to do and when to do it

1. Before: Be Prepared!

- Copy and distribute the **Letter to Parents** if youth are participating.

2. Week one: Start strong!

- Introduce the project. See **Introduction Comments** page. Share facts from the website.
- Play Week 1 Video*
- Distribute **cup labels and wristbands** (if applicable)
- Ask for questions. Use the **FAQ's sheet**.

3. Week two: Follow through! (This is a key to saving more lives through a successful project.)

- Use the week two comments from **Introduction Comments** page.
- Play Week 2 Video*
- Give newcomers: a cup, a lid, and a wristband.
- Remind them to bring in their cups and money next week.

4. Week three: Collect and celebrate!

- Have everyone empty their cups into a **bag** or **bucket**. Let them keep their cups.
- Give each participant an "I Gave Water" sticker or choose another reward idea from the **Celebrations** page

5. Wrapping it up: Remit and report!

- Count your funds. (Often group members help count and roll the coins.)
- Fill out the **Remittance Form** and mail it with your check to The Water Project, Inc.
- Let your group know how much they raised through The Water Challenge, and how many lives they have impacted. Simply divide the amount raised by \$10, e.g. \$500 raised divided by \$10 = 50 people will be provided water through a new well or water system thanks to your group's efforts!